

Report of the South East Area Manager

Outer East Area Committee

Date: 7th December 2010

Subject: Actions, Achievements and update report

<p>Electoral Wards Affected: Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor</p> <p><input checked="" type="checkbox"/> Ward members consulted (referred to in this report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides Members with details of actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in October 2010. It also provides an update on issues relating to the work of the Area Management Team, partnership work and area delegations as well as projects work funded from Swarcliffe PFI credits.

Purpose of this report

1. This report provides Members with an update on actions, partnership work and progress since the last meeting in October 2010, particularly in relation to the Area Delivery Plan.

Background Information

2. The ADP has been developed following the headings contained within the Leeds Strategic Plan and the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:

- Culture
- Harmonious Communities
- Enterprise and Economy
- Transport
- Environment
- Health and Wellbeing
- Thriving Places
- Learning.

3. The refreshed version of the Area Delivery Plan was approved by Area Committee in July 2010.

Updates by Theme

Culture

Providing new and improved leisure facilities in Outer East

4. There are 2 outstanding children's playground projects in Outer East that have acquired Area Committee capital funding and 1 that acquired Ward Based Initiatives funding that did not progress on schedule due to the match funding provider, Playbuilder, being reviewed. It has now been confirmed that all 3 projects have acquired the necessary funding from Playbuilder and will progress in the near future. The 3 projects are at Naburn Close (Whinmoor), Grove Road (Halton) and in Temple Newsam Park.

Swarcliffe PFI Credits

5. At the Area Committee meeting held on the 6th of July 2010 Members agreed to a parking scheme at Stanks Drive, Swardale Green, Swardale Road and Langbar Close. The cost at that time was £144,000 but this did not include for any statutory undertakers costs. Area Committee was informed that this cost had not been determined and that further information would be brought to a future meeting. The total cost has now risen to £157,000; this £13,000 additional cost is because of work required to B.T. and Virgin Media installations at Langbar Close.

Area Committee is requested to approve this additional cost but to also note that Highways do anticipate some savings to the scheme at Stanks Drive and Swardale Green. If these expected savings materialise this will bring the total cost closer to the original £144,000 figure. Any savings will be returned to the budget.

6. The work to provide new and safer facilities in the kitchen at St Gregory's Youth & Adult Centre started on the 18th of October. The costs of over £12,000 were met from Swarcliffe PFI credits. During the course of the works the kitchen flooring was identified as not being compliant with Health & Safety standards and this will now be replaced from council maintenance funds.
7. As a follow up the actions agreed at the last meeting of Area Committee, Cllrs Parker and Armitage met with Corporate Property Management surveyors to investigate a number of defects at St Gregory's Youth & Adult Centre. Further works were identified as being required in the kitchen area costing almost £6,000. The intention was to fund this project from a combination of Swarcliffe PFI credits and council maintenance funds for Community Centres. However, Corporate Property Management have been unable to identify any funding for this project and therefore Area Committee have been asked to meet the full cost from Swarcliffe PFI credits.

The cost of the work is detailed below:

Item	Description	Quantity	Unit	Rate	Extension
	Labour				
1.00	Strip out original kitchen Units and Worktops	17.00	hrs	34.43	585.31
2.00	Install New Kitchen	60.00	hrs	34.43	2,065.80
3.00	Disconnect and connect plumbing connections	4.00	hrs	34.43	137.72
	Materials				
4.00	Cost of New Kitchen Worktops cupboards etc				
	Double base 600mm depth 1000 long	6.00	nr	97.50	585.00
	Blackstone 3m 616 38mm worktop	3.00	nr	63.00	189.00
	600mm depth 1000mm long	3.00	nr	97.66	292.98
	Blackstone 2.400 long 900 wide 38 b/bar	4.00	nr	89.50	358.00
	Pillar Tap Cross Head Pegler BS 1010	1.00	nr	34.20	34.20
	BS 1244 Inset L/H Drainer Sink	1.00	nr	50.00	50.00
	Wash / Mach Trap Chrome Plug Waste	1.00	nr	10.00	10.00
	Blackstone W/Top Joint compound	4.00	nr	5.00	20.00
	Work top connecting bolt	17.00	nr	0.50	8.50
	1.5 BS Sink	1.00	nr	43.05	43.05
	Chrome hi tec monoblock tap	1.00	nr	44.80	44.80
	Strainer Waste & Plumbing Kit	1.00	nr	15.00	15.00
	Temporary Materials and Fixings		item		150.00
5.00	One row of tiles cuts	6.00	hrs	34.43	206.58
	Material cost		item	50.00	50.00
6.00	Plaster patching to the wall	2.00	hrs	34.43	68.86
	Material cost		item	7.50	7.50
7.00	Painting Cost to tidy up walls, two coats	16.00	hrs	34.43	550.88
	5 ltrs of paint	5.00	ltrs	40.00	80.00
	Clean and tidy up	4.00	hrs	34.43	137.72
	Flooring Works Direct As per AC order				
	Skips	2.00	nr	135.00	270.00
			Total cost		5,960.90

8. Room 1 of St Gregory's was also identified as requiring new carpet tiles. The work specification is:

- Take up existing floor covering
- Latex screed
- Supply and fit europa carpet tiles

Total cost - £2,100

The room is being used by the students requiring special tuition or excluded students from John Smeaton High School and the School has been asked to contribute towards this work.

Area Committee is requested to award £5,960 towards the new kitchen units and award a provisional amount of £2,100 for new carpeting. If John Smeaton High School can contribute towards this project this amount will be reduced accordingly.

If Area Committee approves these projects £313,536 will have been committed from a £350,000 budget leaving a balance of £36,464.

Enterprise and Economy

Supporting regeneration work in priority estates

9. The final phase of improvement works in Micklefield is nearly completed. This phase included milestone banking environmental improvements near Garden Village, with a seating area and feature style brick bus stop. The majority of the funding was provided by Yorkshire Forward with other contributions from Outer East Area Committee and Aire Valley Homes. This final phase completes a £250,000 investment by Yorkshire Forward that has seen significant capital improvements to the Youth & Adult Centre, investment in Peckfield Business Park and environmental improvements across the village.

Learning

Jobs Employment & Training (JET) Partnership

10. The most recent meeting of the JET partnership was on the 11th of October. This partnership, set up to improve employment and training opportunities, is represented from the Area Committee by Cllr Tom Murray. The minutes of the meeting are attached at the end of this report (appendix 1).
11. Between July and October there has been 700 customers visit the Job Shop in Kirkgate Market. Most customers are recipients of Job Seekers Allowance and between the ages of 18 and 24; most inquiries concern support with CV's, training referrals and employability support.

Children Leeds – East Leadership Team

12. The Area Committee champion for this partnership is Cllr Tom Murray. The work that this partnership is involved in crosses the boundaries of a number of themes in the Area Delivery Plan (ADP). The partnership has met twice over recent months and the minutes of the meeting held on the 15th of July 2010 are attached as appendix 2 at the end of this report. The minutes of the meeting held on the 14th of October were not available for inclusion in this report.
13. Key issues discussed at the July meeting included the Children's Services Transformational Programme, Children's Trust arrangements and integrated working in Children's Services.

Environment

Community Environment Support Officers (CESO's)

14. The Outer East CEO/CESO's dealt with 109 requests for service between 1st September and 31st October.

40% of these jobs were proactively identified by the officers whilst on patrol, allowing action to be taken to resolve issues before they impact on the community. Patrols of all areas have been undertaken by the officers on a daily basis with officers regularly calling in to local housing offices and community centres to show a visible presence to residents and pick up any environmental issues. In addition the CEO/CESO's attend all tasking meetings and residents forums.

The CEO/CESO's are now trained and able to deal with a wide range of environmental issues. Particular focus has been given to domestic and commercial waste issues. Action has been taken by the CEO/CESO's that has resulted in 39 gardens being cleared of refuse by the occupiers. Inspections have been made to local businesses in Crossgates, Halton Moor, Whinmoor, Osmondthorpe and Garforth to ensure shops and 'take aways' are storing and disposing of their waste correctly. A shop owner in Osmondthorpe is being prosecuted for failing to comply with these requirements.

The following numbers of referrals were made for the removal of refuse, needles or graffiti;

- 58 Cleansing
- 16 Graffiti Team
- 3 Virgin Media
- 3 Yorkshire Metro
- 23 Highways
- 1 Yorkshire Electric
- 12 Parks & Countryside

The CEO/CESO's are now undertaking training in issuing fixed penalty notices for littering and dog fouling and will begin patrols across the wards in December. They have already issued 24 fixed penalty notices to the drivers of vehicles seen throwing litter from vehicles in the area.

There was an environmental action information stall at all 5 days of the Older Persons Event Week. This was deemed to be a success with advice and information provided to hundreds of local people over the 5 days.

Community Payback

15. The Community Payback Team (Probation Services) have been working extensively across the area over recent months. If one calculated the cost of paying the teams at minimum wage for the hours worked in the months of September, October and November in the Outer East area this would be in excess of £15,000. Below are some examples of work recently carried out.

- Repainting of 150 metres of railings to Colton Primary School
- Grass cutting, shrub pruning etc to grounds of St Mary's Church, Swillington
- Clearing ginnels in East Garforth
- Clearing overgrown hedges to pathways in Whinmoor
- Clean up of Ledston Luck Enterprise Park

Environmental Services Delegation

16. The work on bringing together the services identified in the report to the last Committee cycle has progressed as follows:

A Project Board has now been established to oversee delivery which includes Senior Officers from Environmental Services, Regeneration and Governance. The project is being led by Helen Freeman, Chief Environmental Health Officer.

A work programme has been produced which aims to achieve the delegation of the services being pulled together by the beginning of the new municipal year. The main tasks to be achieved are:

- Integrating the currently separate services and recruit to the new structure
- Mapping current resources and assessing the environmental management needs of localities
- Delivering a programme of Member Development to equip Area Committees to take on the new responsibilities and manage the Service Level Agreements
- Design and agree the SLAs with Committees

A full progress report and module of Member Development will be provided for the next Committee cycle.

Interim progress will be reported at the Area Committee Chairs meeting on the 3rd December.

Health and Wellbeing

Health & Well Being Partnership

17. The Health and Well Being partnership meets quarterly at the Civic Hall and its representative from Area Committee is Cllr James Lewis. The minutes of the meeting held on the 30th of September are attached as appendix 3 at the end of this report.

18. Detailed below is a summary of progress against key activities of the South East Health & Wellbeing Partnership.

Commissioning

At the meeting of the partnership held on 22nd July 2010 there was a presentation on how health inequalities activity was being addressed locally by the PCT health Improvement Team in conjunction with local community and voluntary groups. Interest was expressed in looking at the monitoring criteria used by the team in assessing impact of locally commissioned services and this information was subsequently posted onto the extranet. At the same meeting the Adult Social Care commissioning framework and process was outlined. Both presentations outlined some of the key challenges facing them with less resources and implications from the recent White Paper.

Meetings have since been taking place to shape the approach to future health and wellbeing commissioning in Leeds and the roles of local health and wellbeing partnerships is a key theme under discussion.

The Leeds Met. University in conjunction with Leodis Practice Based Commissioning (PBC) have put together a proposal to develop a toolkit for assessing effectiveness of locally commissioned services. The detailed implementation plan was being presented to the meeting of the SE partnership held in November 2010.

Communications/Community Engagement

The development of community intelligence gathering mechanisms to complement Joint Strategic Needs Assessment (JSNA) has been the key focus of the sub group. The citizens panel approach which is to consult annually approx 6000 people across the city that reflect the population profile is one method and the health and wellbeing improvement managers have been drafting a questionnaire which they are consulting key partners on what is included. Alongside this a shorter summary version with some core questions is also to be developed that any staff undertaking local events could utilise for health and wellbeing.

A further area of work the group looked at is workforce capacity building within Leeds Council through building in health inequalities onto the Councils training induction programme and developing some on line packages that all staff could access. That and encouraging a network of health and wellbeing champions from across the directorates is proposed.

Referral Pathways

A steering group lead by NHS Leeds involving the Chair and Health Improvement Manager from the SE partnership has been established to look at the whole systems approach.

Four task groups have been set up to map facilities and activities, develop a comprehensive database; develop pathways to services and feedback to referral agencies; train staff both within hospitals and GP practices with initial focus on 6 practices (2 per wedge) from within 10% super output areas; develop performance management measures and cost unit analysis/learning.

Once the overview database is ready creating links to key sites such as the health and wellbeing extranet will be undertaken.

Funding bid to address Lung Cancer

Colleagues from NHS Leeds and partners had put in a bid for some additional resources to address the challenge of reducing the high levels of female lung cancer deaths within inner south and inner east. The bid has now been approved and a working group to develop an implementation plan is to be established. The health improvement managers and the Chair of the SE partnership have been invited to be part of the overall steering group.

Engagement of wider partners will be sought and feedback provided regularly on how activity to look at early diagnosis and intervention is being implemented.

Health Innovation Event

The Council is to run a health innovation event focussing down on local neighbourhoods within the 10% super output areas in order to develop key future performance measures that better demonstrate their contribution to addressing health inequalities. The approach being taken is to bring key stakeholders from across directorates together to jointly develop shared priorities and to embed the theme that health is everyone's business.

White Paper Implementation Progress Update – For Information

A briefing paper on the partnership implications of *Liberating the NHS*, the Government's White Paper for the future of the NHS was presented at the last Joint Strategic Commissioning Board meeting held on the 16th September 2010. Key issues include: the proposed NHS Public Health Service; the transfer of health improvement functions to local authorities; the strengthened commissioning role for GP consortia, and new democratic arrangements.

Next steps for Leeds are: to respond to the consultation, as individual organisations and as a partnership; establish timescales for the new arrangements, and look at how to set up the shadow Health and Wellbeing Board. The Public Health White Paper is due in December which will provide further details for moving the health improvement function to local authorities.

The following comments were made:

What is going to happen with GP consortia and what are the implications for partnership working? When will we know what will be commissioned locally and what will come through the National Commissioning Board?

- Engagement with key stakeholders is ongoing. NHS Leeds is meeting weekly with GP consortia leads and the LMC. Furthermore, 120 GPs and practice managers attended an event about the implications of the White Paper.
- LCC is also in close contact with the GP consortia. There are shared issues to work through, e.g. what might need to be commissioned that previously came through adult social care?
- There are 115 GP practices in Leeds in total and at present, 3 consortia cover 80% of the population with 33 independent practices. In the future, these 33 will either join an existing consortium or a new one will be formed, and we cannot assume the existing 3 will remain as they are.
- A functional analysis of the work of the PCT has been done, which suggested that 50 – 80 % could be carried out collectively, e.g. city-wide, with roughly 20% needing to be done by individual consortia.

- Leeds Teaching Hospital Trust may fall into a West Yorkshire wide approach. Additionally, specialist mental health services will be commissioned once or at national level.

Thriving Places

Creating Safer Environments

19. The North East Divisional Community Safety Partnership will next meet on the 16th of December 2010. Cllr Mark Dobson represents the Area Committee on this partnership.
20. Recent developments will Neighbourhood Policing Teams include the agreement with Members for Cross Gates & Whinmoor to amalgamate local PACT meetings into the Community Forums held in Swarcliffe and Whinmoor. The first joint meetings will be held in the New Year.

Tasking Teams

21. Since the last meeting of Area Committee the Tasking Team meetings were held in Temple Newsam and Cross Gates & Whinmoor (3rd of November) and Garforth/Kippax/villages (24th November). A number of actions taken by respective teams are highlighted below.

Operation 'Disperse Hoodies' in Whinmoor

Police and partners agreed to concentrate resources on Friday 12th November and Saturday 13th November 2010, from 18.30 – 20.30hrs to tackle anti-social behaviour around the 'White Laithe shops and surrounding areas of Whinmoor.

Over recent months there has been a noticeable increase in ASB with large groups of youths gathering mainly on weekends. This operation was set up to reassure local residents and upholds the policing pledge to reduce asb and disorder in this area. The main issues raised by residents and partners include:

- Underage drinking
- Drug misuse
- Area is widely advertised throughout local schools as being a popular meeting place.
- Criminal damage, ie graffiti, intentional damage to businesses.
- Unacceptable language and disorder.
- Littering.
- Intimidating local residents, store customers and bus service users.

The result of this operation was that over 20 individuals were dispersed from the area and that prior to their dispersal their names and addresses were taken. All have now received a home visit from the Police and their parents have received a letter from the Police warning them about their behaviour and possible consequences if it continues.

Rewind training for Temple Newsam Team

At the Temple Newsam tasking meeting concerns have been raised regarding an increase in community tensions and specifically from far right extreme views being expressed by young people in a manner not previously witnessed by youth workers in the area. There has also been an increase in hate crime reports in the parts of Halton Moor and Osmondthorpe.

In response to this and ensure partners are able to challenge this behaviour/ language appropriately the tasking group arranged for training to build capacity with front line workers. Rewind is a Birmingham based project that delivers this training. The training was provided on the 11th of November to a number of front line staff working in that area. The feedback has been good and the trained staff are now training their own staff on the methods learnt.

Targeting Burglary in Garforth and Kippax

There has been a significant increase in burglaries in Garforth and Kippax. The tasking team agreed funding towards a leafleting and target hardening campaign across the town. Vulnerable residents were provided with trembler alarms and other security improvements whilst all household were leafleted. The information in the leaflet alerted householders to the increase and advised them about the majority burglars being 'sneak in' rather than 'break in' burglaries.

Harmonious Communities

Community Forums

22. The following forums have been held since the last meeting of Area Committee on the 7th of September 2010.
- Swarcliffe – 6th of October 2010. The minutes are attached as appendix 4.
 - Whinmoor – 11th of October 2010. The minutes are attached as appendix 5.
 - Cross Gates – 20th of October. The minutes were not available at the time of mail out.
 - Halton Moor & East Osmondthorpe – 26th of October. The minutes were not available at the time of mail out.
 - Halton – The minutes of the meeting held on the 5th of August 2010 are attached as appendix 6. The minutes of the meeting held on the 28th of October were not available at the time of mail out.
 - Garforth & Swillington Forum – 6th of December. The minutes were not available for this meeting.

Year of the Volunteer Awards Event 2010

23. This event was held at the Civic Hall on the 4th of November with over 150 local volunteers in attendance. It was the second part of Outer East Area Committees commitment to supporting event. The entertainment was provided by Micklefield Male

Voice Choir and all volunteers received a certificate of recognition. A list of the groups recognised is detailed below:

Methley & Mickletown in Bloom, Christchurch Luncheon Club (Halton), Kippax Pool Senior Citizens Group, Swillington in Bloom Group, St Theresa's Lunch Club, Whitkirk Silver Lining Luncheon Club, Micklefield Luncheon Club, Whinmoor 'B' Residents Association/Whinmoor 'B' in Bloom, Aire Valley Homes Supported Housing Officers, Garforth in Bloom, Ledston Luck Community Group, Friends of Billy Wood, Uniformed Groups/Junior Rugby, Swarcliffe Good Neighbours Scheme, Garforth & District Lions Club, Great & Little Preston Luncheon Club, The Growing Zone Group, Kippax Welfare Cricket Club, NET, Church Gardens Luncheon Club, Coupland Road Residents Association, Crossgates & District Good Neighbours Scheme, Kippax in Bloom, Swillington Miners Welfare charity, HOPE – Halton Moor & Osmondthorpe Project for the Elders.

Community Centres

24. At the Area Committee meeting held on the 19th of October 2010 a representative from Corporate Property Management (CPM) was in attendance to explain their responsibilities relating to community centres across the city. There were a number of actions that came out of the meetings that mainly related to work required at St Gregory's Youth & Adult Centre. Members also asked for schedules of the following and these are attached as appendices at the end of this report:
 - a) CPM responsibilities relating to maintenance – (appendix 7)
 - b) Service responsibilities relating to maintenance i.e. responsibility of those that manage the centre's – (appendix 8)
 - c) Works orders as categorised by CPM – (appendix 9)
25. After discussions with the Area Committee Chair it has been suggested that a small sub-group is established made up of Ward Members, Area Management Officer(s) and Officer(s) from Corporate Property Management to ensure that community centre's in the area are properly maintained, that issues concerning community centres are addressed at the earliest opportunity and that any other issues relating to community centres are properly discussed and acted upon. The meetings would be held quarterly and, if required, users or other individuals invited for items under discussion.
26. The directly managed community centres only exist in Kippax & Methley and Cross Gates & Whinmoor; the community centres in Garforth & Swillington are both leased; there are no LCC community centres delegated to Area Committee in Temple Newsam. Members may wish to consider this when agreeing who should represent Area Committee on the sub-group.

Implications for Council Policy and Governance

27. No specific issues are identified.

Legal and Resource Implications

28. No specific issues are identified

Recommendations

29. Area Committee is asked to note the report and raise any questions.
30. Area Committee is requested to approve the following projects to be funded from Swarcliffe PFI credits:
 - increase in cost for the parking scheme in Swarcliffe from £144,000 to £157,000
 - award £5,900 from Swarcliffe PFI credits to fund work to the kitchen at St Gregory's Youth & Adult Centre
 - provisionally award a further £2,100 for new carpeting in Room 1 of St Gregory's Youth & Adult Centre subject to other estimates and acquiring match funding.
31. Area Committee is asked to establish a small sub-group to take on the issues relating to community centres in Outer East Leeds and report back to Area Committee on actions agreed and undertaken.

Background papers

- Outer East Area Committee Report, 8 July 2008 – Area Delivery Plan 2008-11
- Executive Board Report, 16 July 2008 – Area Committee Roles 2008/09
- Outer East Area Committee report, 6th July 2010 – Area Actions and achievements
- Outer East Area Committee Community Centres report Sept and Oct 2010